

The meeting was called to order at 1:02 p.m. by the Board Chairman, Horace Harrod. Present were Board members-Art Henson and James Griffin, Accountant-Stan Clark, Attorney-Carl Horneman, and from Veolia Water –Kevin Gibson and Andrea Matz.

1. **Minutes** - The minutes from the December 17, 2015 Regular Board Meeting were emailed for review in advance and presented in the meeting packet for approval.

*A motion was made by Art Henson and seconded by James Griffin to approve the minutes of the December 17, 2015 Regular Board Meeting as presented. The motion carried unanimously.*

2. **Financial Review / Payables Request**

Stan Clark reviewed the stormwater financials and payables first.

*A motion as made by Art Henson and seconded by James Griffin to approve the December 2015 financial report for stormwater and current payables requested in the amount of \$61,009.13. The motion carried unanimously.*

Next Mr. Clark reviewed the sewer financial report and payables request.

*A motion as made by Art Henson and seconded by Horace Harrod to approve the December 2015 financial report for sewer and current payables requested in the amount of \$1,731,386.23. The motion carried unanimously.*

3. **Public Comment 1** – Jack Thomas of 12135 Briargate Lane in Goshen attended the meeting to inform the Board of sewer line issues he has been having and request OCEA’s help. The Chairman requested staff investigate and recommend solutions to the Board with cost estimates.
4. **Operations Report** –The Operations Report for the previous month was sent to the Board members in advance of the meeting for review as presented in the meeting binder. Kevin Gibson reviewed highlights for the month of December. Mr. Gibson also informed the Board that he was contacted by those wanting OCEA to acquire the Riverbluff wastewater treatment system. Mr. Gibson will schedule a meeting to discuss the possibility.

The following documents were presented for Board approval.

- Moody Lane Change Order 1 – K. Wiehe Construction

*A motion was made by Art Henson and seconded by James Griffin to approve and authorize the Chairman to execute the Moody Lane Project Change Order 1 in the amount of \$48,035. The motion carried unanimously.*

- Small Grant Project Request – Lagrange Splash Park Wetland – The City of Lagrange requested a small grant from OCEA to install a wetland at the planned Lagrange Splash Park. The Board asked Mr. Gibson to ensure there was an understanding in writing that the grant covers a one-time installation and no ongoing maintenance is included.

*A motion was made by James Griffin and seconded by Art Henson to approve a one-time small grant in the amount of \$5,437 to the City of Lagrange for installation of a wetland at Lagrange Splash Park. The motion carried unanimously.*

5. **Capital Project Report** – Jim Hagerty of Hagerty Consulting, LLC presented a status update on capital projects underway or in planning. The following was discussed and/or acted upon.

- Mobile Dewatering Unit – Trailer Registration Discussion – Mr. Hagerty discussed with the Board the logistics of when and how to register the trailer in OCEA’s name that is currently on order. The Board instructed Mr. Hagerty and staff not to register the trailer in OCEA’s name until it is complete and passes a performance test.
- South Oldham Regional Facility (SORF) – Request for retainage reduction and partial lien release – Dugan & Meyers Construction requested a reduction in their retainage for the SORF construction project as it is nearing completion. In return, a partial lien release will be provided.

*A motion was made by Art Henson and seconded by James Griffin to approve a reduction in retainage to 5% (\$436,662) for Dugan & Meyers Construction, provided no subcontractors have liens against the project. The Chairman is authorized to execute the necessary documents for partial lien release and retainage reduction as stated. The motion carried unanimously.*

- SORF Work Directive 1 and Change Order 2 – Mr. Hagerty presented documents from Dugan & Meyers requesting authorization of Work Directive 1 which is at no cost, and approval of Change Order 2 in the amount of \$33,288 which incorporates various changes and improvements to the project.

*A motion was made by Horace Harrod and seconded by Art Henson to authorize Dugan & Meyers Work Directive 1 and approve Change Order 2 for the SORF project in the amount of \$33,288 and authorize the Chairman to execute the documents. The motion carried unanimously.*

- SORF Change Order 3 Discussion – Mr. Hagerty presented other options for improving the SORF project after his discussions with personnel at other SBR plants and OCEA staff. Suggestions for change included valves to allow for the movement of sludge from basin to basin, and a cover for equipment. The cover can be made from concrete or other light-weight material. The Board discussed the pros and cons of various materials and decided that concrete would be preferred if the expense is reasonable. Mr. Hagerty will get pricing and bring a change order document for execution to a future meeting.

*A motion was made by James Griffin and seconded by Art Henson to authorize an additional expense for the SORF project not to exceed \$55,000 for concrete equipment cover and \$13,000 for basin valves. The motion carried unanimously.*

- Notice to Proceed – Dan Cristiani Excavating – The Board discussed providing a Notice to Proceed to Dan Cristiani Excavation for the force main to be constructed from the Orchard Grass WWTP to the new SORF.

*\*A motion was made by Art Henson and seconded by James Griffin to authorize issuance of a Notice to Proceed to Dan Cristiani Excavating for the Orchard Grass Force Main and Outfall construction project in an amount not to exceed \$400,000. The motion carried unanimously.*

(\*=motion amended on last page)

6. **Correspondence Review** - All incoming and outgoing correspondence since the last monthly meeting was emailed in advance to the Board and presented in the meeting binder. The Board members reviewed and discussed the correspondence, but none required their action.

7. **Public Comment** – There were no comments from the public.

**Announcement of Next Meeting Date** – The Chairman announced that the next OCEA Board meeting will be held on February 18, 2016 at 1:00 p.m.

**Adjournment** – The Chairman announced that an Executive Session will be held to discuss legal issues and regular session will be called back to order afterwards.

*A motion was made by Art Henson and seconded by James Griffin to adjourn the regular session at 3:41 p.m. and return for Executive Session after a 10-minute break. The motion carried unanimously.*

### **EXECUTIVE SESSION**

This session is called pursuant to KRS 61.815 et seq. The closed session concerns exceptions outlined in KRS 61.810(1)(c) allowing for discussion of proposed or pending litigation by a public agency to be conducted in private session.

After Executive Session, the Chairman called the regular meeting back to order at 4:53 p.m.

*A motion was made by Art Henson and seconded by James Griffin to amend the motion to authorize a Notice to Proceed to Dan Cristiani Excavating for the Orchard Grass Force Main and Outfall. The motion only includes NTP for the Force Main NOT the Outfall. The motion carried unanimously.*

*A motion was made to approve amendment of Hagerty Consulting, LLC Professional Services contract to change insurance requirements to a liability limit of \$2,000,000 per occurrence and \$4,000,000 aggregate. The motion carried unanimously.*

*A motion was made by Art Henson and seconded by James Griffin to authorize the Chairman to execute easement documents and approve payment of \$5,888.12 for the Stutzenberger easement needed for the SORF project. The motion carried unanimously.*

*A motion was made by Art Henson and seconded by James Griffin to adjourn the meeting at 4:59 p.m.*

Minutes respectfully submitted by Andrea Matz, Veolia Water N.A.