

The meeting was called to order at 2:03 p.m. by Chairman, Horace Harrod. Present were Board members-James Griffin and Art Henson, Accountant-Stan Clark, Attorney-Carl Horneman, and from Veolia Water – Ed Basquill, Vickie Miller, Kevin Gibson and Andrea Matz.

1. **Engineering Design Presentations** - The meeting began an hour early this month to allow time for engineering design firms to present their qualifications to the Board. The Kentucky Department of Transportation will be doing roadwork on Highway 393 that will require the relocation of sewer facilities. A design firm will be hired to work on OCEA's behalf coordinating with other utilities and the KDOT to design plans for the construction project that is scheduled to bid in February 2015. All costs associated with this project, including design, will be reimbursed to OCEA by the KDOT. The following firms were allotted approximately 15 minutes each for their presentation: QK4, JTL, GRW, GSP. A scorecard was provided in the meeting packet for the three members of the board to evaluate the presenters. Scorecards will be tallied and the chosen firm will be announced at a special meeting on Monday, November 21, 2013 at 5:00 p.m.
2. **Minutes** - The minutes from the September 19, 2013 Regular Board Meeting were emailed for review in advance and presented in the meeting packet for approval.

A motion was made by James Griffin and seconded by Art Henson to approve the minutes of the September 19, 2013 Regular Board Meeting as presented. The motion carried unanimously.

3. **Treasurer's Report and Payables Request**

The financial report and payables request for stormwater were presented by Stan Clark. Mr. Clark advised the Board that an addition to the payables request was needed in the amount of \$79.68 to refund a duplicate stormwater payment.

A motion was made by Horace Harrod and seconded by Art Henson to approve the stormwater financial report for September 2013 and current payables request in the amount of \$69,865.16 plus \$79.68 for a customer refund. The motion carried unanimously.

Mr. Clark then advised the Board that collections from the Copperstone Mobile Home Park were very low. The Board advised Mr. Clark to notify the park owner of all unpaid accounts so he can resolve the issues or start eviction proceedings. Mr. Clark also discussed non-payment of other stormwater accounts. The Board made the following motion and asked Mr. Clark to place a public notice in the Oldham Era advising the public that liens will soon be applied to past due stormwater accounts.

A motion was made by James Griffin and seconded by Art Henson to apply liens to all commercial stormwater accounts with a past due balance of \$400 or more and all residential stormwater accounts with a past due balance of \$250 or more. The motion carried unanimously.

Next, Mr. Clark presented the financial report and payables request for sewer. Kevin Gibson advised Mr. Clark that the check to TSI Paving should be held until as-built drawings were received for the Covered Bridge project.

A motion was made by Horace Harrod and seconded by Art Henson to approve the sewer financial report for September 2013 and current payables request in the amount of \$287,728.21, and noted the check for TSI Paving should be held until as-built drawings are received. The motion carried unanimously.

4. **Public Comment**

There were no comments from the public.

5. **Operations / Capital Project Report** – The Chairman requested Jim Urban, Director of Planning and Development speak first in this section.

- **Oldham County Interlocal Cooperation Agreement** – Mr. Urban provided the Board with a history on the GIS system that is managed by Planning and Development and offers mapping information for use by all participating entities. OCEA is currently a participant in the program, so Mr. Urban explained the need for a new agreement going forward for the purpose of conserving public resources, avoiding duplication of efforts, outlining funding procedures, and detailing obligations of all parties.

A motion was made by Horace Harrod and seconded James Griffin to authorize the Chairman to execute the Oldham County GIS System Interlocal Cooperation Agreement on behalf of OCEA, subject to prior legal review. The motion carried unanimously.

- Next, Vickie Miller spoke about community relations activities for the month. Ms. Miller requested the Board's approval to reimburse two rain garden grant program participants who have submitted their receipts and all necessary paperwork.

A motion was made by Art Henson and seconded by James Griffin to approve two rain garden expense reimbursements: 1) \$475.18 to Thom McShane and; 2) \$500.00 to Shawn Carroll. The motion carried unanimously.

At the Chairman's request, Kevin Gibson presented a past history on the MS4 stormwater quality program and reviewed the Notice of Violation received by the County prior to OCEA's involvement, the subsequent letter received from the Division of Water stating the NOV was satisfied due to the efforts of OCEA once they became involved. Mr. Gibson also explained the obligations under the MS4 permit and how they relate to the Stormwater Quality Management Plan that was developed by the County prior to OCEA's involvement.

Next, Ed Basquill reviewed the highlights of the Operations/Capital Report. Mr. Basquill informed the Board of recent vandalism and theft from company vehicles that occurred and explained that a search for new office space and secure storage facilities is underway. Mr. Basquill also described recent problems with the construction of the new Buckner lift station and force main. These issues had to be corrected and repaired by staff on an emergency basis.

6. **Correspondence Review** – All incoming and outgoing correspondence since the last Board meeting was emailed prior to the meeting for review and presented in the meeting binder.
- **Request for sewer charge credit** – Morten Lillelund, Proxus Mgmt., requested a credit of sewer charges due to a water leak for acct# 637624 which has been verified by the Louisville Water Company and repaired.

A motion was made by Art Henson and seconded by James Griffin to approve a sewer credit due to a water leak in the amount of \$1,995.50 to account #637624. The motion carried unanimously.

The Chairman also inquired as to the status of the capacity fee payment on lot 141 in the Ashbrooke subdivision as a follow up to the owner's public comments at last month's meeting. Kevin Gibson informed the board that he and the owner went through all documentation related to the Ash Ave WWTP and no record was found of previous payment of capacity fees for lot 141. Therefore, Mr. Gibson informed the owner that the fees remain unpaid.

The Chairman informed the other meeting participants of that discussions with KCIW are ongoing.

7. **Public Comment 2** – There were no comments from the public.

Announcement of Next Meeting Date – The Chairman announced the next regular monthly board meeting is scheduled for November 21, 2013 at 3:00 p.m.

Adjournment – *There being no further public business before the Board, Art Henson motioned and Horace Harrod seconded to adjourn the regular meeting at 5:15 p.m. and reconvene in Executive Session after a 5-minute break. The motion carried unanimously.*

After Executive Session, James Griffin motioned and Art Henson seconded to reopen regular session and formally conclude regular session at 7:02 p.m. The motion carried unanimously.

Minutes respectfully submitted by Andrea Matz, Veolia Water N.A.