

The meeting was called to order at 1:00 p.m. by the Board Treasurer, Art Henson, due to the Chairman's absence. Present were Board member-James Griffin, Attorney-Carl Horneman, and from Veolia Water – Ed Basquill, Vickie Miller, Kevin Gibson, and Andrea Matz.

1. **Minutes** - The minutes from the January 15, 2015 Regular Board Meeting were emailed for review in advance and presented in the meeting packet for approval.

A motion was made by James Griffin and seconded by Art Henson to approve the minutes of the January 15, 2015 Regular Board Meeting as presented. The motion carried unanimously.

2. **Financial Review / Payables Request**

The monthly financial reports for sewer and stormwater were included in the meeting binder. The Board reviewed the January 2014 financial report and current payables request for stormwater first. The payables included a check for \$4,125 to cover a portion of the expenses for the 2014 Household Hazardous Waste drop-off event. The Board requested that a representative for this event attend an OCEA Board meeting to present information and make a formal request for these funds in the future. The Board also requested that staff obtain a copy of the State grant document for this event. Staff requested the Board consider doing a second event like this in the spring of each year. The Board instructed staff to investigate the logistics and funds required and report back to the Board.

A motion was made by James Griffin and seconded by Art Henson to approve the stormwater financial report for January 2015 and current payables in the amount of \$55,566.52. The motion carried unanimously.

Next, the Board reviewed the financial report for January 2015 and current payables request for sewer.

A motion was made by James Griffin and seconded by Art Henson to approve the sewer financial report for January 2015 and current payables in the amount of \$239,360.73. The motion carried unanimously.

3. **Public Comment 1** – There were no comments from the public.
4. **Operations Report** –The Operations Report was emailed to the Board prior to the meeting for review and presented in the meeting binder. Kevin Gibson requested an additional three items be added to this section for approval. Ed Basquill reviewed highlights of the last month and reminded the Board that staff is working on a capital asset program. The Board discussed criteria for capital assets vs. maintenance. The group went on to discuss the recent MS4 program audit and requested that Vickie Miller provide a copy of the new permit once it has been issued for public comment. Also discussed was the public process for developing a revised Stormwater Quality Management Plan (SQMP). The Board would like participation from its co-permittees. Vickie Miller will investigate and make a recommendation on the best way to accomplish this.

- Rain Garden Grant Reimbursement – 7305 Floydsburg Rd., Crestwood

A motion was made by Art Henson and seconded by James Griffin to approve reimbursement of \$418.55 to Thom McShane of 7305 Floydsburg Road in Crestwood, KY for a rain garden. The motion carried unanimously.

- Briarhill Manhole Project – Kevin Gibson presented a project for approval to raise manholes in the Briarhill subdivision up to grade. Mr. Gibson reviewed a map of buried manholes and noted this is a pilot project. Mr. Gibson displayed maps of similar projects that will need funding in the future.

A motion was made by James Griffin and seconded by Art Henson to approve the expense of \$50,000 to raise manholes in the Briarhill subdivision with 50% of funding coming from sewer funds and 50% from stormwater funds. The motion carried unanimously.

- Sewer Access for 2614 Old Cedar Point Road – Kevin Gibson requested discussion for property that should have a line to access sewer according to the plans, but the line stops short of the property. The Board instructed Mr. Gibson to find out if a sewer assessment fee was paid and get more information so the Board can determine how to proceed.
- Sewer Backup Damage Claim – 1104 Cliffwood Dr. – Kevin Gibson requested reimbursement for sewer backup damages after obtaining information from the property owner and their insurance carrier.

A motion was made by Art Henson and seconded by James Griffin to approve reimbursement of \$5,000 to Kentucky Farm Bureau and \$3,482.07 to homeowner, Matthew Riddle for sewer backup damages at 1104 Cliffwood Dr. provided an executed release of liability is submitted. The motion carried unanimously.

- Hagerty Consulting – Task Order 14-Environmenta/Geological Services-SORF Outfall/OG Design Jim Hagerty reviewed Task Order 14 and requested the Board’s approval.

A motion was made by James Griffin and seconded by Art Henson to approve and authorize execution of Hagerty Consulting’s Task Order 14 in the amount of \$42,800 for Environmental and Geological Services related to outfall for the South Oldham Regional Facility and design services for the Orchard Grass WWTP. The motion carried unanimously.

- Hagerty Consulting – Task Order 13-SORF Construction Services – Mr. Hagerty presented Task Order 13 for SORF Construction Services. The Board and Mr. Hagerty discussed and a final decision was made to approve a portion of the request at present. Mr. Hagerty will revise the Task Order to reflect the Board’s motion.

A motion was made by James Griffin and seconded by Art Henson to approve the following portion of Hagerty Consulting Task Order 13; \$25,000 for Construction Services, and \$25,000 for Inspection Services. The motion carried unanimously.

5. **Correspondence Review** – All incoming and outgoing correspondence since the last Board meeting was emailed prior to the meeting for review and presented in the meeting binder. The Board discussed correspondence related to the Industrial Pretreatment Program and plan approval for Harmony Pointe subdivision.

A motion was made by Art Henson and seconded by James Griffin to approve execution of a letter to ConAgra requesting payment of a surcharge for exceeding permit parameters in January 2015. The motion carried unanimously.

A motion was made by James Griffin and seconded by Art Henson to approve execution of a letter to Longwood, LLC for Harmony Pointe subdivision plan and spec approval. The motion carried unanimously.

Kevin Gibson requested permission for 5 Rain Garden Grants in 2015 with a maximum reimbursement of \$500 each.

A motion was made by James Griffin and seconded by Art Henson to provide 5 Rain Garden Grants in 2015 for an amount not to exceed \$500 each with an approved application. The motion carried unanimously.

6. **Public Comment 2** – There were no comments from the public.

Announcement of Next Meeting Date – The next regular monthly meeting will be held on March 19, 2015 at 1:00 p.m.

Adjournment

A motion was made by James Griffin and seconded by Art Henson to adjourn the regular session at 3:45 p.m. and return for Executive Session after a 10-minute break. The motion carried unanimously.

EXECUTIVE SESSION

This session is called pursuant to KRS 61.815 et seq. The closed session concerns exceptions outlined in KRS 61.810(1)(c) allowing for discussion of proposed or pending litigation by a public agency to be conducted in private session.

After Executive Session, Art Henson called the regular meeting back to order at 5:20 p.m.

A motion was made by James Griffin and seconded by Art Henson to adjourn the meeting at 5:21 p.m. The motion carried unanimously.

Minutes respectfully submitted by Andrea Matz, Veolia Water N.A.