

# Oldham County Environmental Authority (OCEA) Adjustment Request Form

Oldham County Environmental Authority's adjustment policy is in direct correlation to the water utility that serves your address. Any requested adjustments to wastewater charges based on a water leak, must first go through the water utility for adjustment at one-half (1/2) of the charges above your average usage. The remaining one-half (1/2) of the charges must be presented to the OCEA Board of Directors for approval during the regular monthly meeting.

**Complete this form and submit it along with the following documents:**

- Account history showing normal usage before, during, and after the water leak.
- Copy of the water bill showing the water utilities' initial credit(s) to your account.
- Copy of any documents supporting repair of the leak. (i.e. plumber's invoice)

**NOTE:** Any submittals without this completed form and/or missing documents will be returned to the sender.

**The deadline for submittals is no later than the 10<sup>th</sup> of each month.**

**Send all documents by mail, E-mail, or in person to the address shown below:**

**Oldham County Environmental Authority**

**ATTN: Barbara Fox**

**700 West Jefferson Street**

**LaGrange KY 40031**

**Office Telephone (502) 225-9477**

**Email: [barbara.fox@veolia.com](mailto:barbara.fox@veolia.com)**

CUSTOMER'S NAME: \_\_\_\_\_ ACCT NUMBER: \_\_\_\_\_

SERVICE ADDRESS (where leak occurred): \_\_\_\_\_

TELEPHONE NO ( \_\_\_\_\_ ) \_\_\_\_\_ DATE OF REPAIR: \_\_\_\_\_

PROVIDE A BRIEF DESCRIPTION OF THE REPAIR BELOW:

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TOTAL DOLLAR AMOUNT REQUESTED (This is the dollar amount already credited to your account for the initial one-half credit) \_\_\_\_\_ \$ \_\_\_\_\_

CUSTOMER SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_